

**15 June 2017 (*Monitoring Overview*)**

Item(s)	Responsible Person(s)	Vision 2020 Strategic Priority/ Comments
<b>Standard Items</b>		
Confirmation of Housing Scrutiny Sub-Committee Members	Democratic Services	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18 – Update	Democratic Services	Regular Report
Identify subject item for next Thematic Review (HR Corporate Performance Statistics – agreed at meeting held on 16 Feb 2017)	Democratic Services	Regular Report
<b>Monitoring Items</b>		
Financial Performance (Detailed): Outturn 2016/17 Quarter 4	Rob Baxter	Quarterly Report Professional High Performing Services
Performance Monitoring Outturn 2016/17	Pat Jukes	Quarterly Report-Professional High Performing Services
Vision 2020 Performance Reporting Infrastructure	Jay Wilkinson	New Report-Professional High Performing Services
Treasury Management Stewardship and Actual Prudential Indicators Report 2016/17 (Outturn)	Rob Baxter	Six Monthly Report Professional High Performing Services
Strategic Plan Progress Quarter 4 2016-17	Rob Baxter	Quarterly Report Professional High Performing Services
Strategic Risk Register – Quarterly Report	Rob Baxter	Quarterly Report Professional High Performing Services
Central Lincolnshire Local Plan Annual Report 2016/17	Toby Forbes-Turner	Annual Report Lets Drive Economic Growth

## 13 July 2017 (Thematic Review)

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Confirmation of Housing Scrutiny Sub-Committee Minutes	Democratic Services	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18 – Update	Democratic Services	Regular Report
Portfolio Performance Overview	Pat Jukes	Regular Report Professional High Performing Services
Portfolio Under Scrutiny Session – Corporate Management and Customer Services	Portfolio Holder	Annual Session Professional High Performing Services
Economic Growth Report	Kate Ellis	Regular Report Lets Drive Economic Growth
<b>Thematic Review</b>		
HR Corporate Performance Statistics	Claire Burroughs	Thematic Review Professional High Performing Services
<b>Monitoring Item(s)</b>		
Christmas Market Outturn Report 2016	Simon Colburn	Annual Report Lets Drive Economic Growth

**17 August 2017 (Monitoring Overview)**

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Confirmation of Housing Scrutiny Sub-Committee Minutes	Democratic Services	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18	Democratic Services	Regular Report
City of Lincoln Council Annual Report 2017	James Wilkinson	Regular Report
<b>Monitoring Items</b>		
Financial Performance (Detailed) – Quarterly Monitoring: Quarter 1	Rob Baxter	Quarterly Report Professional High Performing Services
Performance Quarterly Monitoring: Quarter 1	Pat Jukes	Quarterly Report Professional High Performing Services
Strategic Projects Implementation: Quarterly Monitoring: Quarter 1	Rob Baxter	Quarterly Report Professional High Performing Services
Quarterly Strategic Risk Register Report-Quarter1	Jaclyn Gibson	Quarterly Report Professional High Performing Services
Revenues and Benefits Shared Service Update'	Claire Moses	Quarterly Report Professional High Performing Services
Income/Arrears Monitoring report	Claire Moses	Annual Report Professional High Performing Services

**5 Oct 2017 (Thematic Reviews)**

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Housing Scrutiny Sub-Committee Minutes	Democratic Services	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18 – Update	Democratic Services	Regular Report
Portfolio Performance Overview	Pat Jukes	Regular Report Lets Drive Economic Growth
Portfolio Under Scrutiny Session – (Planning and Regeneration)	Portfolio Holder	Annual Session Lets Drive Economic Growth
Reduce Inequality Report	Angela Andrews	Regular Report Lets Reduce Inequality
<b>Monitoring Items</b>		
Scrutiny Annual Report	Democratic Services	Annual Report Professional High Performing Services
City of Lincoln Profile	Pat Jukes	Annual Report Lets Reduce Inequality
<b>Other Item(s)</b>		
Bus Station Costs	Simon Walters	Requested at Committee–17 Aug 2017 Lets Deliver Quality Housing

**23 November 2017 (Monitoring Overview)**

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Housing Scrutiny Sub-Committee Minutes	Democratic Serv	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18 – Update	Democratic Serv	Regular Report
Portfolio Performance Overview	Pat Jukes	Regular Report Lets Reduce Inequality
Portfolio Under Scrutiny - Social Inclusion & Community Cohesion	Portfolio Holder	Annual Session Lets Reduce Inequality
<b>Monitoring Items</b>		
Financial Performance (Detailed) – Quarterly Monitoring: Quarter 2	Rob Baxter	Quarterly Report Professional High Performing Services
Performance Quarterly Monitoring: Quarter 2	Pat Jukes	Quarterly Report Professional High Performing Services
Strategic Projects Implementation: Quarterly Monitoring: Quarter 2	Rob Baxter	Quarterly Report Professional High Performing Services
Strategic Risk Register – Quarterly Report Quarter 2	Rob Baxter	Quarterly Report Professional High Performing Services
Treasury Management and Prudential Code Update Report – Half Yearly Report	Rob Baxter	Half Yearly Report Professional High Performing Services
Performance Report-CMS	B Ledger/ M Hillman	Annual Report Lets Deliver Quality Housing
<b>Other item(s)</b>		
Budget Theme Group – Nominees-	Jaclyn Gibson	Annual Appointment Professional High Performing Services
Christmas Market Stalls/Budget – Brief pre event report	Simon Colburn	Requested Lets Drive Economic Growth
Action Plan- Housing Benefits Overpayment	Martin Walmsley	Requested 17 Aug 2017 Professional High Performing Services

**25 January 2018 (*Thematic Reviews*)**

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Housing Scrutiny Sub-Committee Minutes	Democratic Services	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18 - Update	Democratic Services	Regular Report
Portfolio Performance Overview	Pat Jukes	Regular Report Lets Deliver Quality Housing
Portfolio Under Scrutiny Session – Housing	Portfolio Holder	Annual Session Lets Deliver Quality Housing
Quality Housing Report	Bob Ledger	Regular Report Lets Deliver Quality Housing
<b>Thematic Review</b>		
Central Market Review	Kate Ellis	Requested 17 Aug Ctte Lets Drive Economic Growth
Thematic Review Homelessness Deferred from March 2017	A Timmins/B Ledger	Lets Deliver Quality Housing
<b>Monitoring Item(s)</b>		
Christmas Market Outturn 2017- Update	Simon Colburn	Pre Annual Report Lets Drive Economic Growth

**22 February 2018 (Monitoring Overview)**

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Housing Scrutiny Sub-Committee Minutes	Democratic Services	Regular Report Lets Deliver Quality Housing
Work Programme for 2017-18 - Update	Democratic Services	Regular Report
Portfolio Performance Overview	Pat Jukes	Regular Report Lets Enhance Our Remarkable Place
Portfolio Under Scrutiny Session – (Recreational Services and Health )	Portfolio Holder	Annual Session Lets Enhance Our Remarkable Place
<b>Monitoring Items</b>		
Financial Performance (Detailed) – Quarterly Monitoring: Quarter 3	Rob Baxter	Quarterly Report Professional High Performing Services
Performance Quarterly Monitoring: Quarter 3	Pat Jukes	Quarterly Report Professional High Performing Services
Strategic Projects Implementation: Quarterly Monitoring: Quarter 3	Rob Baxter	Quarterly Report Professional High Performing Services
Strategic Risk Register – Quarterly Report Quarter 3	Rob Baxter	Quarterly Report Professional High Performing Services
Feedback from Budget Review Group	Jaclyn Gibson	Annual Report Professional High Performing Services

**29 March 2018 (*Thematic Reviews*)**

Item(s)	Responsible Person(s)	Strategic Priority/ Comments
<b>Standard Items</b>		
Housing Scrutiny Sub-Committee Minutes	Democratic Services	Regular Report Lets Deliver Quality Housing
Draft Work Programme for 2018/19	Democratic Services	Regular Report
Portfolio Performance Overview	Pat Jukes	Regular Report Vision 2020 (Mixed)
Portfolio Under Scrutiny Session – Environmental Services and Public Protection	Portfolio Holder	Annual Session Vision 2020 (Mixed)
Remarkable Place Report	Simon Walters	Regular Report Lets Enhance Our Remarkable Place
<b>Other item(s)</b>		
Christmas Market 2017 Outturn Report	Simon Colburn	Annual Report Lets Drive Economic Growth
High Performing Services Annual Update	Angela Andrews	Annual Progress Report Professional High Performing Services



### Portfolio Under Scrutiny Sessions

Date	Portfolio
13 July 2017	Corporate Management and Customer Services
5 October 2017	Planning Policy and Economic Regeneration
23 November 2017	Social Inclusion and Community Cohesion
25 January 2018	Housing
22 February 2018	Recreational Services and Health
29 March 2018	Environmental Services and Public Protection